

## **ABSTRACT SUBMISSION RULES**

Abstracts must be submitted via e-mail to [cornelia.adhero@pmu.ac.at](mailto:cornelia.adhero@pmu.ac.at)

Other submission ideas will not be considered.

**Please read the submission rules before submitting an abstract.**

1. There is no limit to the number of abstracts one person may submit. Submitters and co-authors can be listed in as many abstracts as needed.
2. You may submit more than 1 abstract. However, presenters that are accepted for oral presentation will be permitted to give only 1 oral presentation. Additional accepted abstracts will therefore be posters only.
3. The presenting author is required to ensure that all co-authors are aware of the content of the abstract before submission.
4. The presenting author must be listed as the first author.
5. All abstracts should be submitted and presented in English.
6. Presenting author's contact details should be the same details as the submitting author so that the presenting author receives the correspondence about the abstract.
7. Abstracts may not be edited/updated after submission.
8. Your abstract is not successfully submitted until you receive a confirmation e-mail. If you do not receive a confirmation e-mail, please contact us per mail to [cornelia.adhero@pmu.ac.at](mailto:cornelia.adhero@pmu.ac.at).

## **GUIDELINES FOR SUBMISSION – PLS. USE THE ABSTRACT FORM**

Before you begin, please prepare the following information:

1. E-mail address
2. Author and co-authors' details
3. Full first and family name(s)
4. Affiliation details: department, institution/hospital, city, country
5. Abstract title – limited to 20 words in UPPER CASE
6. Abstract text – limited to 280 words

7. Abstract layout – Abstracts must be submitted with the following sections:  
background, hypothesis or question, methods and results, conclusion
8. References are possible but word count is affected by inclusion of references.

## ABSTRACT SUBMITTERS' DECLARATION

During abstract submission you will be asked to declare the following:

1. I confirm that I previewed this abstract and that all information is correct.
2. Submission of the abstract constitutes the consent of all authors to publication (conference website & program).
3. I hereby confirm that the contact details saved in this system are those of the presenting author, who will be notified about the status of the abstract. The presenting author is responsible for informing the other authors about the status of the abstract.
4. The presenting author must be a registered participant.
5. The organizers reserve the right to remove an abstract from publication and/or presentation if it does not comply with the declaration above.

## CONFLICT OF INTEREST & ETHICAL APPROVAL

You will be asked to declare that you have received ethical approval for your study (if relevant), and you will be requested to confirm that you will declare any conflict of interest in your presentation at the conference.

## ABSTRACT SELECTION AND PRESENTATION

The Committee will review all submitted abstracts. Notification regarding abstract acceptance and scheduling will be sent to the presenting author.

Please note, if your abstract is accepted for oral presentation, the presenting author will be permitted a maximum of 1 oral presentation.